Special Rating

U.S. Department of Housing and Urban Development

| Employee Name | | | | | Social Security Number | | Organization Seg | | Organization Code |
|--|----------------|---------------|-----------|------------------|------------------------|--|------------------|----------------|---------------------|
| Position Title | | | | Series and Grade | | Dates of Appraisal Period From To | | | Date Rating Made |
| GM (Performance Management and Recognition System) GS (General Schedule) | | | | | | WG (Wage Gra | ade) | GS -AFGE | WG -AFGE |
| Rating Official (Signature & Date) | | | | | | Employee Signature & Date | | | |
| Reviewing Official (Signature & Date) | | | | | | Note: Employee signature indicates only that the rating has been discussed with the employee and does not signify agreement or disagreement with the rating. | | | |
| Element Ratings Critical Highly Fully Marginally Element No.Outstanding Successful Successful Successful Unacceptable | | | | | | Progress Review: Employee's initials indicate only that the progress review meeting was held. They do not indicate agreement or disagreement with the results. | | | |
| | | | | | | Review Dates | Supervi | sor's Initials | Employee's Initials |
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| Summary Ratings | S | | | | | | | | |
| Outstanding | | ighly Success | sful | Full | y Successful | Marginall | y Successful | Unaccept | able |
| Employee is | Unratable (PMI | RS Only). Sta | te Reasor | า: | | | | | |

This is a special rating of record given outside the normal rating time. It is <u>not</u> the <u>annual</u> rating of record. Therefore, it is not used to determine retention standing in a reduction in force or to make award determinations.

Sensitive Information: The information collected on this form is considered sensitive and is protected by the Privacy Act. The Privacy Act requires that these records be maintained with appropriate administrative, technical, and physical safeguards to ensure their security and confidentiality. In addition, these records should be protected against any anticipated threats or hazards to their security or integrity which could result in substantial harm, embarassment, inconvenience, or unfairness to any individual on whom the information is maintained.

| Employee Comments | | | |
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| Rating Official/Reviewing Official | | | |

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